

SCRUTINY COMMITTEE

THURSDAY, 14TH NOVEMBER, 2019, 6.00 PM

CROSS ROOM, CIVIC CENTRE, WEST PADDOCK, LEYLAND, PR25
1DH

AGENDA

- | | |
|----------------------------------------------------------------------------------------------------------|-----------------|
| 1 Apologies for Absence | |
| 2 Minutes of the Last Scrutiny Committee Meeting | (Pages 3 - 10) |
| Minutes of the meeting held on Thursday, 10 October 2019, to be signed as a correct record by the Chair. | |
| 3 Minutes of the Last Scrutiny Budget and Performance Panel | |
| Minutes of the Panel meeting held on Monday, 11 November 2019 to be noted, to follow . | |
| 4 Declarations of Interest | |
| 5 Matters Arising from Previous Meetings | (Pages 11 - 18) |
| Report attached. | |
| 6 Leisure Partnership | (To Follow) |
| Report to follow. | |
| 7 Worden Hall Update | (Pages 19 - 24) |
| Report of the Assistant Director of Planning and Property attached. | |
| 8 Scrutiny Matters | |
| 8a Lancashire County Council Health Scrutiny Committee Update | |
| 8b Meetings and training attended by Scrutiny Committee members | |
| 8c Forward Plan | (Pages 25 - 34) |
| Forward Plan attached. | |

8d Scrutiny Committee Forward Plan

(Pages 35 - 36)

Forward Plan attached.

Gary Hall
INTERIM CHIEF EXECUTIVE

Electronic agendas sent to Members of the Scrutiny Committee Councillors David Howarth (Chair), Michael Green (Vice-Chair), Will Adams, Jacky Alty, Matt Campbell, Colin Coulton, Malcolm Donoghue, Chris Lomax, Jim Marsh, Colin Sharples, Stephen Thurlbourn, Matthew Trafford and Karen Walton

The minutes of this meeting will be available on the internet at www.southribble.gov.uk

Forthcoming Meetings

6.00 pm Thursday, 23 January 2020 - Cross Room, Civic Centre, West Paddock, Leyland, PR25 1DH

MINUTES OF SCRUTINY COMMITTEE

MEETING DATE Thursday, 10 October 2019

MEMBERS PRESENT: Councillors David Howarth (Chair), Michael Green (Vice-Chair), Will Adams, Jacky Alty, Matt Campbell, Colin Coulton, Chris Lomax, Jim Marsh, Stephen Thurlbourn, Matthew Trafford and Karen Walton

CABINET MEMBERS: Councillor Paul Foster (Leader of the Council and Leader of the Labour Group), Councillor Michael Titherington (Deputy Leader of the Council, Cabinet Member (Health, Wellbeing and Leisure) and Deputy Leader of the Labour Group), Councillor Aniela Bylinski Gelder (Cabinet Member (Community Engagement, Social Justice and Wealth Building)), Councillor Susan Jones JP (Cabinet Member (Environment)) and Councillor Matthew Tomlinson (Cabinet Member (Finance, Property and Assets))

OFFICERS: Jennifer Mullin (Director of Neighbourhoods and Development), Peter McHugh (Assistant Director of Property and Housing), Darren Cranshaw (Assistant Director of Scrutiny & Democratic Services) and Charlotte Lynch (Democratic and Member Services Officer)

OTHER MEMBERS: Councillor Phil Smith and Councillor Mary Green

PUBLIC: 0

11 Apologies for Absence

Apologies for absence were received from Councillors Mal Donoghue and Colin Sharples.

12 Minutes of the Last Scrutiny Committee Meeting

A query was made about minute number 10 which stated that "*Emphasis was placed on the importance of apprenticeships for school leavers in low-income areas*".

Members were informed that the reasoning for this was to target resources in the most appropriate areas with the highest need.

RESOLVED: (Unanimously)

That the minutes of the Scrutiny Committee meeting held on Monday, 2 September be signed as a correct record by the Chair.

13 Minutes of the Last Scrutiny Budget and Performance Panel

An enquiry was made regarding the actions being taken to increase the performance of off-track projects, as referenced under minute number 3. Information on this would be provided to the next meeting of the Scrutiny Budget and Performance Panel and all members were invited to attend.

RESOLVED: (Unanimously)

That the minutes of the Scrutiny Budget and Performance Panel meeting held on Monday, 9 September 2019 be noted.

14 Declarations of Interest

There were none.

15 Matters Arising from Previous Scrutiny Committee Meetings

The Committee received an update on progress made against matters arising from previous meetings.

An update on town centre masterplans was requested. Members were informed that the masterplans were not ready but that an update would be provided within the days following the meeting which would provide the reason for the delay.

An update was also requested on the cross-borough link road, which would be provided to members outside of the meeting.

RESOLVED: (Unanimously)

That the update be noted.

16 Community Safety Partnership

The Leader of the Council (Councillor Paul Foster), the Director of Neighbourhoods and Development (Jennifer Mullin) and the Chief Inspector of Lancashire Police (Gary Crowe) presented a report on the Community Safety Partnership to the Committee and responded to members' comments and queries.

The Community Safety Partnership is a statutory body made up of representatives from local authorities, the police, fire and rescue authorities and health and probation services. Members were informed that South Ribble Borough Council works collaboratively with Chorley Council within the Community Safety Partnership but that this is not a formal arrangement.

In response to queries around the statistics on violence against a person offences and the delay in this information being available, members were informed that this was largely due to technical issues. The data would be available in the week following the meeting and would be shared with members.

Although it was highlighted that South Ribble is a safe area in comparison to others across the county, members were informed that the key priorities of the Partnership

included anti-social behaviour, serious and organised crime, and vulnerabilities including domestic violence, hate crime and substance abuse.

These priorities are listed within the Community Safety Partnership Plan which is created using statistics from the police survey and from responses relating to fear and opinions of crime in the 'Living in Lancashire' survey. Consultation on this had also been undertaken through a Strategic Assessment which provides specialised data on long-term issues and threats. Members queried this and asked that more detailed information on the data be shared with them. The Community Safety Plan was also requested.

Surveys form part of the consultation on community safety. Lancashire County Council consults with their partner agencies and the police before surveys are distributed. Crimes are then ranked based on data and a crime severity score in order to identify priority areas.

The use and effectiveness of CCTV in preventing and detecting crime was queried. CCTV was acknowledged as being invaluable as a deterrent to casual criminals and anti-social behaviour. There is also an evidential value of CCTV in that it can link suspects to crimes based on their location and thereby reduces deniability.

Members queried the new neighbourhood policing model which had come into effect in March 2019. Under this, South Ribble had gained four new task force constables and an emergency response team were now based in the borough. Members compared South Ribble, which shares a Chief Inspector with Chorley, with West Lancashire which is similar in density to South Ribble but has their own Chief Inspector. Assurances were provided that the allocation of Chief Inspectors is based on need and not geographic size.

In response to discussion on community engagement and crime, examples such as the 'Coffee with a Cop' scheme which is held in McDonalds in Leyland were provided to demonstrate the methods used to engage with residents. Emphasis was placed on preventing crime by young people, which is often tackled through diversionary tactics as utilised in the Kingsfold area of Penwortham over the summer which was acknowledged as a success.

A key line of enquiry focussed on the prevention of domestic violence. The council provides an annual financial contribution of £7000 to the independent domestic violence advocates service and members were pleased that this contribution would continue in future years.

Members were informed that an increase in statistics on domestic violence offences meant that more victims felt confident enough to report the crime. It was acknowledged that there is an educational element to reducing domestic violence and that this can be achieved through publicising the convictions of perpetrators.

The report highlighted a number of groups which support the reduction of crime, including Operation Genga, the South Ribble Integrated Team and the Anti-Social Behaviour County Group. These groups are made up of a great amount of officers and resources and are subject to a success criteria.

Brief discussion was given to the relationship between My Neighbourhood Forums and the Community Safety Partnership. A good relationship was acknowledged

between the two and the Forums can work collaboratively with the Partnership by reporting any issues they may have in their area. Neighbourhood Policing Teams regularly work with parish councils in their area and keep them informed of any issues and progress made.

Members requested further information on crime hotspots within the borough.

A report would be provided to the Cabinet in November which would outline proposals for diversionary activities in an effort to prevent people, particularly youth, turning to crime.

It was acknowledged that the Scrutiny Committee can help the Community Safety Partnership by giving suggestions for focus areas and key issues and by reporting any concerns they may have in their areas.

RESOLVED: (Unanimously)

That

1. the Committee looks forward to receiving further information on 'violence against person' offences.
2. the Committee welcomes the offer of being provided with a copy of the Community Safety Partnership Plan and requests that future reports include progress on the Plan.
3. the Committee thanks the Chief Inspector for the offer to outline the police's approach to targeting and problem-solving to members of the Council.
4. the Partnership looks at how more preventative measures can be put in place with partners.
5. the Committee welcomes the Leader's reassurance that the Council would continue to contribute to the Independent Domestic Violence Advocates Service.
6. the Partnership considers raising awareness of community safety issues with parents as well as young people.
7. the Committee requests more detailed information on the data used for the strategic assessment.
8. further information on crime hotspots within the borough be circulated to committee members.

17 Worden Hall Progress Update

The Cabinet Member for Finance, Property and Assets (Councillor Matthew Tomlinson) and the Assistant Director of Property and Housing (Peter McHugh) provided a verbal update on Worden Hall to the Committee and responded to members' comments and queries.

A public consultation on the future use of Worden Hall had recently finished and members were informed that over 500 responses had been received. The consultation provided three options for the future use of the Hall, including for community use, as an exclusive wedding venue, or as a mix of community use and a small wedding venue.

There had been a positive response from the public regarding the consultation and the actions being taken to increase the use of Worden Hall. Many respondents were in favour of the Hall as a venue for community use. Other respondents wanted the council to maintain control of the Hall and for the venue to be financially self-sufficient.

In response to queries regarding a proposal made to the previous administration by the Freemasons, members were informed that the options provided in the consultation were recommended based on the findings of consultants. It was acknowledged that a small number of responses were opposed to the idea of the Freemasons purchasing the Hall and that a significant number of responses requested that the Hall be maintained by the Council.

The financial implications of investing in the Hall were queried and members were assured that capital investment had been allocated for the project due to commitments already made by the Council.

It was likely that work would commence in summer 2020 with an estimated timescale of two years for completion. This would be guided by a specialist team with reasonable milestones, which was felt to be realistic.

RESOLVED: (Unanimously)

That

1. the Committee welcomes the progress made on the development of Worden Hall and;
2. the Committee looks forward to a written report on the progress of the Worden Hall project at the next meeting

18 Scrutiny Committee Work Programme 2019/2020

The committee received a report on the Scrutiny Committee Work Programme for 2019/2020 which aimed to help the committee achieve its purpose of improving the quality of life of local people and is based on the key issues affecting the Borough using the criteria within the South Ribble Scrutiny Guide.

Members of the committee had met at an informal workshop in August 2019 to discuss the key items of interest that they would like to consider within the committee and any issues which they felt could benefit from a task group review.

Members felt it would be useful to establish and take part in two task groups. The first would focus on the Council's approach to commercialisation and property investment. A second group would be formed with Chorley Council on the 'Our Health, Our Care' programme, to look at the provisions and performance of

Lancashire's health and social care system. This review may also be extended to include Preston City Council.

Nominations were put forward for the membership of these tasks groups.

RESOLVED: (Unanimously)

That

1. Councillors David Howarth, Jacky Alty, Michael Green, Chris Lomax and Stephen Thurlbourn be appointed to the task group on commercialisation and property investment.
2. Councillors David Howarth, Will Adams and Karen Walton be appointed to the joint task group with Chorley Council on 'Our Health, Our Care'.

19 Scrutiny Matters

19a Lancashire County Council Health Scrutiny Committee Update

The Chair, Councillor David Howarth, provided the Committee with an update from the last meeting of Lancashire County Council's Health Scrutiny Committee.

Members were informed that the Health Scrutiny Committee had queried three options for future health and care provisions across Lancashire. These included a 'do nothing' approach that would leave services as they were now; a second option to leave services as they were but to transform acute services to increase efficiencies; and a final option to increase provisions of the accident and emergency department at Chorley and South Ribble Hospital to the requirements of a type 1 facility.

In response to a question regarding what a type 1 facility is, members of the Scrutiny Committee were informed that this is a fully-functioning accident and emergency department.

Many members were enthusiastic about the third option to increase the accident and emergency facilities at Chorley and South Ribble Hospital and hoped that this could be reiterated to the Health Scrutiny Committee.

The matter would be considered further by the joint 'Our Health, Our Care' task group with Chorley Council.

19 Meetings and training attended by Scrutiny Committee members

b

Councillor Stephen Thurlbourn informed members of the committee that he would be attending the Local Government Association's Scrutiny training in 2020.

19c Cabinet Forward Plan

The Cabinet Forward Plan was noted.

19 Scrutiny Committee Forward Plan

d

Members received the Scrutiny Committee Forward Plan which detailed the reports due for consideration over the next municipal year.

Councillor Matthew Trafford requested that a report be brought to the committee on the housing associations that work with the council, with a focus on the quality of the housing that they offer.

Councillor Stephen Thurlbourn queried whether a member of the Climate Emergency Task Group could meet with the Committee to provide updates and any necessary training. The Climate Emergency Task Group had not yet met but Councillor Thurlbourn would provide regular updates on the progress of the group to the Scrutiny Committee as a member of both bodies.

Training on effectively scrutinising environmental issues would be arranged for committee members.

The Scrutiny Committee Forward Plan was noted.

Chair

Date

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Scrutiny Committee
Update on Recommendations made at previous Scrutiny Meetings

Date & Min	Recommendation	Lead Member	Lead Officer	Accepted?	Implemented?	Completed ?	Progress/Comments
04/07/19 Min 4.3	The report commissioned by the Leader on the Civic Centre commercialisation spending be brought to a future meeting of the Committee.	Leader of the Council	Neil Anderson				Update to follow.
04/07/19 Min 4.4	The Committee will be provided with updates on the masterplans and rephrasing and resourcing them.	Planning, Regeneration and City Deal	Jonathan Noad	Yes			An update on the masterplans will be provided to the 10 th October 2019 Scrutiny Committee meeting following further workshops on the Leyland Town Centre Masterplan in September. Additionally there may be the opportunity to pick this up in a Scrutiny Performance Panel meeting in early September 2019.
04/07/19 Min 6.1	The Committee be kept updated on the status of the Council's accounts for 2018.	Finance, Property and Assets	Jane Blundell	Yes	Yes		<p>The audit of the 2018/19 statement of accounts, annual governance statement and narrative statement has been delayed and the accounts weren't signed or an audit opinion issued by 31 July 2019. The delay was due to issues raised with the auditors which requires additional audit work to be undertaken before the audit can be concluded.</p> <p>A notice with regard to the delay was published on the Council's website on the 29th July 2019. The notice also states that 'the</p>

Scrutiny Committee

Update on Recommendations made at previous Scrutiny Meetings

Date & Min	Recommendation	Lead Member	Lead Officer	Accepted?	Implemented?	Completed ?	Progress/Comments
							<p>Council will publish the statement of accounts together with the audit certificate or opinion entered by the local auditor as soon as reasonably practicable after the receipt of any report from the auditor which contains the auditor's final findings from the audit which is issued before the conclusion of the audit'.</p> <p>This notice is in compliance with the Accounts and Audit Regulations 2015 in relation to the Local Audit and Accountability Act 2014.</p> <p>Further updates will be provided.</p>

Scrutiny Committee

Update on Recommendations made at previous Scrutiny Meetings

Date & Min	Recommendation	Lead Member	Lead Officer	Accepted?	Implemented?	Completed ?	Progress/Comments
10/10/19 Min 16.1	The Committee looks forward to receiving further information on 'violence against person' offences.	Leader of the Council	Jennifer Mullin	Yes	Yes	Yes	<p>Information from Police CSP Analyst 31/10/19...</p> <p>"Due to a change in Police IT systems in November 2018, the crime data is not comparable with the previous years. Data in relation to violence against the person can be extracted from the system for analysis.</p> <p>In relation to violent crime, during Q1&2:</p> <p><i>Violent crime offences accounted for almost 40% of all crime recorded in Chorley and South Ribble between April and September 19. The largest proportion of assaults were classified as assaults without injury. The domestic related marker indicated that 23% of all violence was domestic abuse related in nature."</i></p>
10/10/19 Min 16.2	The Committee be provided with a copy of the Community Safety Partnership Plan and requests that future reports include progress on the Plan.	Leader of the Council	Jennifer Mullin	Yes	No - The plan will be sent to Scrutiny once finalized.	No	The CSP Plan is still under development and is hoped to be completed by the end of Q3. The draft plan is currently on its final circulation to allow responsible authorities and wider partners to provide narrative to demonstrate their commitment to the CSP.

Scrutiny Committee

Update on Recommendations made at previous Scrutiny Meetings

Date & Min	Recommendation	Lead Member	Lead Officer	Accepted?	Implemented?	Completed ?	Progress/Comments
10/10/19 Min 16.3	The Committee thanks the Chief Inspector for the offer to outline the police's approach to targeting and problem-solving to members of the Council.	Leader of the Council	Jennifer Mullin	Yes	Yes	Yes	Letter has been sent to the Chief Inspector thanking him for the offer to outline the police's approach to targeting and problem-solving.
10/10/19 Min 16.4	The Partnership looks at how more preventative measures can be put in place with partners.	Leader of the Council	Jennifer Mullin	Yes	Yes	Yes	The partnership continue to share good practice, and draw on the resources available in order to provide a holistic approach to problem solving. Partners continue to develop and shape practice by learning from experience. This is supported by the new policing model and the implementation of Problem Oriented Partnership working. Partners invest in training and awareness of emerging issues and also has access to Integrated teams in order to offer early help to those children, families and adults who need support.

Scrutiny Committee

Update on Recommendations made at previous Scrutiny Meetings

Date & Min	Recommendation	Lead Member	Lead Officer	Accepted?	Implemented?	Completed ?	Progress/Comments
10/10/19 Min 16.6	The Partnership considers raising awareness of issues with parents as well as young people.	Leader of the Council	Jennifer Mullin	Yes	Yes	Yes	The Police and Crime Commissioner's Office are communication leads in regards to Community Safety issues which are shared within communications teams within partner agencies to get messages out to the public which will include parents, guardians etc. In order to supplement that, messages from the Children's Safeguarding Assurance Partnership are also shared with communications team to use across social media platforms

Scrutiny Committee
Update on Recommendations made at previous Scrutiny Meetings

Date & Min	Recommendation	Lead Member	Lead Officer	Accepted?	Implemented?	Completed ?	Progress/Comments
10/10/19 Min 16.7	The Committee requests more detailed information on the data used for the strategic assessment.	Leader of the Council	Jennifer Mullin	Yes	Yes	Yes	<p>The strategic assessment is available to public using this link. https://www.lancashire.gov.uk/media/906689/south-ribble-2018.pdf</p> <p>The Strategic Assessment Local Profile is pulled together using the output from the Pan – Lancashire Strategic Assessment (2018)</p> <p>The Strategic Assessment is underpinned by the strategic threat matrix which is developed on a Lancashire Footprint and highlights key threats at a local level.</p> <p>The data is developed using partnership data and other partnership intelligence assessments accessed the Police, CSP Analysts.</p>

Scrutiny Committee

Update on Recommendations made at previous Scrutiny Meetings

Date & Min	Recommendation	Lead Member	Lead Officer	Accepted?	Implemented?	Completed ?	Progress/Comments
10/10/19 Min 16.8	Further information on crime hotspots within the borough be circulated to committee members.	Leader of the Council	Jennifer Mullin	No	No	No	<p>The Community Safety Partnership (CSP) analyst provides a report for the CSP which is not for public consumption.</p> <p>The report provides Police and partners with the information to work in partnership with the police to address local emerging issues, some of which could be considered 'hot spots' if there is a particular area with a concentration of crime. There is also a weekly tasking meeting that is held by the Chief Inspector and attended by the Community Safety Officer. This meeting enables a dynamic response to emerging issues at the earliest opportunity.</p>
10/10/19 Min 17.2	A written report on the progress of the Worden Hall project be provided at the next meeting.	Finance, Property and Assets	Peter McHugh	Yes	Yes	Yes	A written report is included on the agenda for the November Scrutiny Committee meeting. This includes information provided to Cabinet.

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REPORT TO	ON
Scrutiny Committee	7 November 2019



TITLE	REPORT OF
Worden Hall update	Assistant Director of Planning and Property

Is this report confidential?	No
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PURPOSE OF THE REPORT

1. To update Scrutiny Committee on the outcome of the public consultation exercise and the Cabinet Meeting recommendation from 16th October 2019 Cabinet Meeting which considered investment options to bring Worden Hall back into use.

RECOMMENDATIONS

2. That Scrutiny Committee note the consultation process which has been undertaken, feedback from Cabinet and next steps in bringing Worden Hall back into use.

CORPORATE PRIORITIES

3. The report relates to the following corporate priorities: *(tick all those applicable):*

Excellence, Investment and Financial Sustainability	<input checked="" type="checkbox"/>
Health, Wellbeing and Safety	<input type="checkbox"/>
Place, Homes and Environment	<input checked="" type="checkbox"/>

Projects relating to People in the Corporate Plan:

Our People and Communities	<input type="checkbox"/>
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BACKGROUND TO THE REPORT

4. In June 2018 the Council appointed architectural consultant Purcell and financial consultants Amion to undertake a feasibility study and options appraisal into the potential future uses of Worden Hall. The consultant's report reviews a number of options and the revenue and capital implications of each. The report modelled in detail three options which formed the basis of the consultation exercise. The options were that the Hall be used for either:

- Community Use;
 - Small Wedding Venue/Events;
 - Large Weddings/Events.
5. However, following discussions with the previous administration a market disposal exercise was carried out in January 2019 which sought bids from interested parties to enter into discussions and negotiations with the Council with a view to the Council disposing of its interest in Worden Hall to a third party.
 6. The market disposal exercise was aimed at businesses who would be interested in acquiring the Hall and did not involve any public consultation or engagement. Furthermore, the market disposal exercise was not based upon the Purcell and Amion report recommendations.
 7. At the Cabinet Meeting on 20 March 2019, it was recommended by Cabinet that officers should enter into discussions with bidder A (latterly confirmed as Leyland Masonic Properties) to take forward their investment proposals for Worden Hall with further update reports to be provided to Cabinet for consideration.
 8. Following the local elections in May 2019 discussions with Leyland Masonic Properties were placed on hold pending the formation of the new administration.
 9. At the Cabinet Meeting on 19 June 2019 the Cabinet approved a full public consultation exercise in order to identify the most appropriate investment option for Worden Hall.
 10. The consultation was launched by the Cabinet Member for Finance, Property and Assets through a press briefing at Worden Hall on Tuesday 13 August 2019.
 11. The consultation exercise was extensive, running from 19 August to 13 September 2019 and resulted in over 500 responses to the consultation survey. Feedback was received online, through telephone contact and across four drop-in sessions which were run at Worden Hall between 2.00pm and 7.00pm each Thursday during this period in order to enable the public to discuss the options directly with SRBC staff. On the 5 and 12 September Architectural consultants Purcel, who drafted the initial options appraisal report were also in attendance to deal with any questions or queries.
 12. The survey provided a description of each of the three options and the associated costs. Respondents were given the opportunity to make comments in relation to each option and finally were asked to rank each option in order of preference with 1 as most preferred and 3 as least preferred.
 13. A wide range of comments were received as part of the feedback process but some key themes did emerge including high levels of support for the hall to be accessible to the public, using Worden Hall for events and weddings, a desire for the Hall to be brought back into use and a requirement for the Hall to be financially viable. Furthermore, there was a significant amount of feedback in support of retaining the Folly Café and there was some concern expressed regarding car parking and the impact of increased traffic to the Hall regardless of which option was chosen.
 14. In terms of voting preferences the statistical feedback from survey feedback clearly identified Option 1 - Community Use as the most popular choice by some margin.

15. However, respondents were able to add comments to their feedback and when these were examined in greater detail it appeared that whilst a significant number of respondents stated that their first choice was for Option 1- Community Use a significant number of respondents stated in their feedback that they also wanted Worden Hall to be used for small weddings and events. Therefore the feedback was much more nuanced, subtle and complex than the statistical recording of preferences and it is important that the information be considered in the round. It is worth noting that not all questions were mandatory and some respondents answered all the questions and many others did not. When examining the qualitative as well as quantitative feedback it is evident that respondents valued the Community use of and access to the Hall but also wanted to see it used for events and weddings. It is worth noting that Option 1 and Option 2 are not mutually exclusive and a number of respondents suggested developing a hybrid model combining the best elements of both options
16. At the Cabinet Meeting on Wednesday 16th October 2019 it was agreed by Cabinet that further detailed modelling and appraisal of Option 1 (Community Use) and Option 2 (small weddings/events venue) be undertaken with a finalised recommendation and implementation plan being reported back to Cabinet in January 2020.
17. In order to take this work forward an officer working group has been established comprising representation from estates, neighbourhoods, finance, legal, community involvement and planning teams. A bespoke workshop has been arranged for Monday 11th November 2019 at which the working group shall review plans and options for developing a viable and robust business case for an enhanced Option 1 which comprises Community Use but also small wedding and events. The working group shall be assisted by Purcell and Amion who shall develop a schedule of accommodation, provide 3d visuals that explore the spatial impact of an enhanced option 1, update the business case and the projected EBITDA (Earnings, Before, Interest, Tax, Depreciation and Amortisation), review the draft programme of events and develop the implementation plan.
18. A further two project team meetings have been arranged with the aim of providing a fully costed viable and deliverable business plan for an enhanced Option 1 to be considered by Cabinet on 22 January 2020.

PROPOSALS (e.g. RATIONALE, DETAIL, FINANCIAL, PROCUREMENT)

19. Please note above report and recommendations and the approach being taken to bring Worden Hall back into use.

CONSULTATION CARRIED OUT AND OUTCOME OF CONSULTATION

20. An extensive consultation exercise has been carried out which resulted in high levels of involvement and engagement from the public. As noted above, the detailed comments contained within the feedback did not always fully align with the preferences as expressed within the questionnaire so it is important to consider both the detailed feedback as well as the preferences in order to obtain a more rounded and clearer understanding of what is most important to the public. There are no plans to undertake further consultation at this stage.

FINANCIAL IMPLICATIONS

21. For Option 1 Community Use - the Purcell and Amion Report estimated capital investment costs of £1,300,000 in order to deliver the necessary refurbishments, demolition of the foyer and conservatory and landscaping costs whilst for Option 2 – Small Weddings and Events - the Purcell and Amion Report estimated capital investment costs of £2,100,000 in order to deliver the necessary refurbishments, demolition of the foyer and conservatory and extensive landscaping costs including improvements to car parking.
22. The financial model used within the report estimated an annual income for Option 1 of £62,000 set against costs of £77,000 which would result in an annual deficit of £15,000 whilst for option 2 the model assumes an annual income of £360,000 set against annual costs of £400,000 which would result in an annual deficit of £40,000. It is important to state that these figures are notional and that the model was based upon a number of assumptions and sensitivities including the number of functions expected to be held each year, potential staffing costs, room hire and occupancy rates.
23. Feedback from the consultation exercise has clearly stated that the preferred investment option must be financially viable and able to return a profit without the need for subsidy from the Council to cover any deficits.
24. The working group shall review the assumptions, sensitivities and costing used in the original financial model to identify economies and efficiencies which shall lead to the option being financially viable and profitable.

LEGAL IMPLICATIONS

25. The legal implications of the finalisation recommendation and implementation plan shall be covered in the report to cabinet in January 2020.

AIR QUALITY IMPLICATIONS

26. There are no air quality implications relating to this report.

COMMENTS OF THE STATUTORY FINANCE OFFICER

27. Worden Park is a key priority in the corporate plan. Any partnership investment will seek to enhance the facility whilst reducing the overall net cost.

COMMENTS OF THE MONITORING OFFICER

28. At this stage there are no issues of substance to raise from a Monitoring Officer perspective. The Options as yet still need to be finalised. Hence there are no legal implications arising at this point.

OTHER IMPLICATIONS:

<p>▶ Property & Asset Management</p> <p>▶ Risk</p>	<p>The investment options for Worden Hall shall provide for much needed capital and revenue investment in order to bring this highly valued asset back into use.</p> <p>The finalised proposals shall be subject to a full risk assessment.</p>
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BACKGROUND DOCUMENTS

Please refer to previous Scrutiny Committee Reports relating to Worden Hall and note the Worden Hall Reports to cabinet dated 20th March 2019, 19th June 2019 and 16th October 2019.

LT Member's Name Peter McHugh
Job Title: Assistant Director for Property and Housing

Report Author:	Telephone:	Date:
Peter McHugh, Assistant Director of Property and Housing	01772 625228	4/11/19

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South Ribble Borough Council – Forward Plan

For the Four Month Period: 1 November 2019 - 31 October 2020

This document gives 28 days' notice of 'key' and other major decisions which the Cabinet expect to take during the next four month period. It also gives notice of the decisions that are likely to be taken in private. The document is updated as required and is available to the public on the Council's website at www.southribble.gov.uk.

A 'Key' Decision is defined as any decision in relation to a Cabinet function which is likely:

- (a) To result in the Council incurring expenditure which is, or the making of savings which are significant. The financial threshold above which expenditure/savings become significant is set at £100,000. The financial threshold is applicable to both revenue and capital budgets; or
- (b) To be significant in terms of its effect on the communities living in an area comprising two or more Council wards.

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As a matter of local choice, the Forward Plan also includes the details of any significant issues to be initially considered by the Cabinet and submitted to the Full Council for approval.

Under the Access to Information Procedure Rules set out in the Council's Constitution, a 'Key' Decision may not be taken, unless 28 days' notice have been given in this document.

The law and the Council's Constitution provide for urgent key decisions to be made, even though they have not been included in this document in accordance with General Exception and Special Urgency provisions, set out in Access to Information Procedure Rules.

The Cabinet is made up of the Leader, Deputy Leader and five other Cabinet Members with the following portfolios:

Leader of the Council	Councillor Paul Foster
Deputy Leader and Cabinet Member (Health, Wellbeing and Leisure)	Councillor Mick Titherington
Cabinet Member (Finance, Property and Assets)	Councillor Matthew Tomlinson
Cabinet Member (Environment)	Councillor Susan Jones
Cabinet Member (Planning, Regeneration and City Deal)	Councillor Bill Evans
Cabinet Member (Community Engagement, Social Justice and Wealth Building)	Councillor Aniela Bylinski Gelder

Whilst the majority of the Cabinet decisions listed in this Forward Plan will be open to the public to attend, there may be some decisions to be considered that contain confidential, commercially or personal information. The Forward Plan is a formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that some of the decisions listed in the Forward Plan will be held in private because the

report will contain exempt information under Schedule 12A of the Local Government Act 1972, as set out below and that the public interest in withholding the information outweighs the public interest in disclosing it.:

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes –
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Copies of the Council's Constitution and agenda and minutes for all meetings of the Council may be accessed on the Council's website: www.southribble.gov.uk. If there are any queries, including objections to items being considered in private, please contact the Council on 01772 625309 or email dscambler@southribble.gov.uk.

Gary Hall
Interim Chief Executive

Last updated: 06 November 2019

Details of the Decision to be taken	Decision to be taken by	Relevant Portfolio Holder	Reason the decision is key	Earliest Date decision can be taken	Will the public be excluded?	Are there any background papers?	Documents to be considered by Decision taker
Future meetings of the Cabinet where there is an intention to hold part of the meeting in private: 13 November 2019, 22 January, 12 February and 18 March 2020 and Council where there is an intention to hold part of the meeting in private: 27 November							
November							
Corporate Plan Performance Report - Quarter 2	Cabinet	Leader of the Council	Significant effect in 2 or more Council wards.	13 Nov 2019	No	https://southribble.moderngov.co.uk/documents/s9183/Annual%202018-19%20Corporate%20Plan%20Performance%20Report.pdf	Report of the Interim Chief Executive
Review of Financial Systems and Exchequer Services	Cabinet	Leader of the Council		13 Nov 2019	Information relating to the financial or business affairs of any particular person (including the authority holding that information)		Report of the Interim Chief Executive

Details of the Decision to be taken	Decision to be taken by	Relevant Portfolio Holder	Reason the decision is key	Earliest Date decision can be taken	Will the public be excluded?	Are there any background papers?	Documents to be considered by Decision taker
Review of Management Accountancy	Cabinet	Leader of the Council		13 Nov 2019	Information relating to the financial or business affairs of any particular person (including the authority holding that information)		Report of the Interim Chief Executive
Leader of the Council							
Deputy Leader and Cabinet Member (Health, Wellbeing and Leisure)							
Leyland Music Festival	Cabinet	Deputy Leader and Cabinet Member (Health, Wellbeing and Leisure)		13 Nov 2019	No	https://southribbleintranet.mode.rngov.co.uk/ieListDocuments.aspx?CId=140&MIId=1479&Ver=4	Report of the Assistant Director of Neighbourhoods
Youth support programme	Cabinet	Deputy Leader and Cabinet Member (Health, Wellbeing and Leisure)	Expenditure / Savings higher than £100,000	13 Nov 2019	No	None	Report of the Director of Neighbourhoods and Development

Details of the Decision to be taken	Decision to be taken by	Relevant Portfolio Holder	Reason the decision is key	Earliest Date decision can be taken	Will the public be excluded?	Are there any background papers?	Documents to be considered by Decision taker
Holiday Hunger Scheme	Cabinet	Deputy Leader and Cabinet Member (Health, Wellbeing and Leisure)	Significant effect in 2 or more Council wards.	13 Nov 2019	No	None	Report of the Director of Neighbourhoods and Development
Cabinet Member (Community Engagement, Social Justice and Wealth Building)							
Approval of the Council Tax Support Scheme to be adopted for 2020/21	Cabinet	Cabinet Member (Community Engagement, Social Justice and Wealth Building)	Significant effect in 2 or more Council wards.	13 Nov 2019	No	https://southribble.moderngov.co.uk/documents/s9528/CTSS%202020-21%20Consultation%20Report%20Final.pdf	Report of the Director of Customer and Digital
Cabinet Member (Finance, Property and Assets)							
Budget Monitoring 2019/20 - Month 6 (Sept)	Cabinet	Cabinet Member (Finance, Property and Assets)	Expenditure / Savings higher than £100,000	13 Nov 2019	No	None	Report of the Interim Section 151 Officer
Review of Investment Property Strategy	Cabinet	Cabinet Member (Finance, Property and Assets)	Expenditure / Savings higher than £100,000	13 Nov 2019	No	None	Report of the Assistant Director of Property and Housing

Details of the Decision to be taken	Decision to be taken by	Relevant Portfolio Holder	Reason the decision is key	Earliest Date decision can be taken	Will the public be excluded?	Are there any background papers?	Documents to be considered by Decision taker
Vehicle Procurement	Cabinet	Cabinet Member (Finance, Property and Assets)		31 Oct 2019	No	None	Report of the Director of Neighbourhoods and Development
Options Appraisal and Business Case for the McKenzie Arms, Bamber Bridge	Cabinet	Cabinet Member (Finance, Property and Assets)	Expenditure / Savings higher than £100,000	13 Nov 2019	Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information)	https://southribble.moderngov.co.uk/documents/s9190/cabinet%20Report%2019th%20June%202019%20-%20site%20consultation%20feedback%20and%20OPE%20update%20V3%2010.6.19.pdf	Report of the Assistant Director of Property and Housing
Cabinet Member (Environment)							
Procurement of Fuel Contract	Cabinet	Cabinet Member (Environment)	Expenditure / Savings higher than £100,000	13 Nov 2019	No	None	Report of the Director of Neighbourhoods and Development

Details of the Decision to be taken	Decision to be taken by	Relevant Portfolio Holder	Reason the decision is key	Earliest Date decision can be taken	Will the public be excluded?	Are there any background papers?	Documents to be considered by Decision taker
Preston and South Ribble Flood Defence Scheme	Cabinet	Cabinet Member (Environment)		13 Nov 2019	No	None	Report of the Director of Neighbourhoods and Development
Cabinet Member (Planning, Regeneration and City Deal)							
Central Lancashire Memorandum of Understanding on Housing Provision and Distribution	Cabinet Council	Cabinet Member (Planning, Regeneration and City Deal) Cabinet Member (Planning, Regeneration and City Deal)	Significant effect in 2 or more Council wards.	13 Nov 2019 27 Nov 2019	Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information).	None	Report of the Director of Planning and Property Director of Planning and Property
Future Meetings							
Review of Polling Districts and Polling Places	Council	Leader of the Council	Significant effect in 2 or more Council wards.	27 Nov 2019	No	None	Report of the Interim Chief Executive

Details of the Decision to be taken	Decision to be taken by	Relevant Portfolio Holder	Reason the decision is key	Earliest Date decision can be taken	Will the public be excluded?	Are there any background papers?	Documents to be considered by Decision taker
Garden Waste Charging Policy To seek approval on the proposed reduction in charge for the provision of the garden waste collection service.	Council	Cabinet Member (Environment)	Expenditure / Savings higher than £100,000	27 Nov 2019	No	https://southribble.moderngov.co.uk/documents/s11010/Garden%20Waste%20Charging%20Policy%20and%20Container%20Charging.pdf	Report of the Director of Neighbourhoods and Development
Amended Terms of Reference for the Climate Emergency Task Group	Council	Cabinet Member (Environment)		27 Nov 2019	No	https://southribble.moderngov.co.uk/ieListDocuments.aspx?Clid=134&Mid=1471&Ver=4	Report of the Assistant Director of Scrutiny and Democratic Services
Council Tax Empty Properties and Second Homes Report	Council			27 Nov 2019	No	https://southribble.moderngov.co.uk/mgAi.aspx?ID=4947	Report of the
Trade Union Voluntary Recognition	Council	Leader of the Council		27 Nov 2019	No	None	Report of the Interim Chief Executive

Details of the Decision to be taken	Decision to be taken by	Relevant Portfolio Holder	Reason the decision is key	Earliest Date decision can be taken	Will the public be excluded?	Are there any background papers?	Documents to be considered by Decision taker
Future of City Deal	Council	Cabinet Member (Planning, Regeneration and City Deal)	Expenditure / Savings higher than £100,000	27 Nov 2019	Paragraph 3: Information relating to the financial of business affairs of any particular person (including the authority holding that information).	https://southribbleintranet.mode.rngov.co.uk/ieListDocuments.aspx?CId=134&MIId=1472&Ver=4	Report of the Director of Planning and Property
Nomination of Mayor Elect and Deputy Mayor Elect 2020/21	Cabinet Council	Leader of the Council		22 Jan 2020 29 Jan 2020	No	None	Report of the Assistant Director of Scrutiny and Democratic Services
Vehicle Procurement Programme 2020 / 21	Cabinet	Cabinet Member (Environment)	Expenditure / Savings higher than £100,000	22 Jan 2020	No	None	Report of the Director of Neighbourhoods and Development

Details of the Decision to be taken	Decision to be taken by	Relevant Portfolio Holder	Reason the decision is key	Earliest Date decision can be taken	Will the public be excluded?	Are there any background papers?	Documents to be considered by Decision taker
Budget Monitoring Report - Quarter 3	Cabinet	Cabinet Member (Finance, Property and Assets)	Significant effect in 2 or more Council wards.	12 Feb 2020	No	https://southribble.moderngov.co.uk/documents/s9160/Final%20Budget%20Out%20Turn%20Report%202018-19%20for%20Cabinet%20190619.pdf	Report of the Interim Section 151 Officer
Pay Policy	Cabinet Council	Leader of the Council Leader of the Council		12 Feb 2020 26 Feb 2020	No	https://southribbleintranet.moderngov.co.uk/ieListDocuments.aspx?CId=172&MID=1166#A13603	Report of the Interim Chief Executive Interim Chief Executive
Corporate Plan Performance Report - Quarter 3	Cabinet	Leader of the Council	Significant effect in 2 or more Council wards.	12 Feb 2020	No	https://southribble.moderngov.co.uk/documents/s9183/Annual%202018-19%20Corporate%20Plan%20Performance%20Report.pdf	Report of the Interim Chief Executive

Scrutiny Committee

Forward Plan

Date	Item	Lead Member	Lead Officer
14 November 2019	Leisure Partnership	Cllr Mick Titherington, Leisure Trust Chair & Serco	Neil Anderson
	Worden Hall Update	Cllr Matthew Tomlinson	Peter McHugh
23 January 2020	South Ribble Partnership and Community Strategy	Cllr Paul Foster	Gary Hall
	Worden Hall Update	Cllr Matthew Tomlinson	Peter McHugh
13 February 2020	Budget 2020/2021 and Medium Term Financial Strategy	Cllr Matthew Tomlinson	Jane Blundell
	Worden Hall Update	Cllr Matthew Tomlinson	Peter McHugh
7 March 2020	Worden Hall Update	Cllr Matthew Tomlinson	Peter McHugh
	Scrutiny self-evaluation	Cllr David Howarth	Darren Cranshaw
	Scrutiny Committee Annual Report	Cllr David Howarth	Darren Cranshaw

Scrutiny Budget and Performance Panel

Date	Item	Cabinet Member	Lead Officer
11 November 2019	Quarter 2 Performance Monitoring Report	Cllr Paul Foster	Gary Hall
	Quarter 2 Budget Monitoring Report	Cllr Matthew Tomlinson	Jane Blundell
10 February 2020	Quarter 3 Performance Monitoring Report	Cllr Paul Foster	Gary Hall
	Quarter 3 Budget Monitoring Report	Cllr Matthew Tomlinson	Jane Blundell

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